



India Advantage Group of Companies

Member : NSE, BSE, MCX-SX, MCX, NCDEX, DP:CDSL

Regd. Office:

Shop No.19, Corner Point, Daman Dabhel Road, Nani Daman - 396210

Corporate Office:

Om Plaza, Vasanji Lalji Road, Opp. Railway Station, Kestivali (W), Mumbai - 67, India.

Tel. : +91-22-3301 8400, +91-22-6616 8800 Fax : +91-22-2809 2800

Email : contact@indiaadvantage.co.in

Email ID for redressal of Investor Grievances : investor@indiaadvantage.co.in

www.indiaadvantage.co.in

BROKERAGE SCHEME

	Max. (%)	Min. (Ps.)
Delivery		

	1st Leg		2nd Leg	
	Max. (%)	Min(Ps.)	Max. (%)	Min(Ps.)
Trading				
Derivatives				
Options				

22 **FOR OFFICE USE ONLY**

Client Code: _____ Brokerage Slab : _____

Branch : _____ Sub Broker / Remisier : _____

Group : _____ Family : _____

IN PERSON VERIFICATION DONE BY

Signature : _____ Name : _____

UCC Uploaded by : _____ Date: ____ / ____ / 20

Front Office Mapin by :

I/We have received a copy of KYC Document

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Tariff for Statutory Levies / Other Charges collected from clients as per Exchange Guide line

Particulars	Square-Up	Delivery	For Future	For Options
Service Tax Charged on Actual Brokerage	10.30%			
Stamp Duty	0.002	0.01	0.002	0.002
Transaction Charges	0.0035	0.0035	0.002	-
Service Tax on Tra. Charges	0.00035	0.00035	0.00002	-
Transaction Charges- on Option Premium	-	-	-	0.05
STT-CM-Delivery - Buy & Sell	-	0.125	-	-
STT-CM-Sq. Up-Sell Side	0.025	-	-	-
STT-Future-Sell Side	-	-	0.017	-
STT-Option-Sell Side-(On Premium)	-	-	-	0.017
SEBI Fees	0.0002	0.0002	0.0002	0.0002
Total Levies / Per 100 Rupees	0.03	0.14	0.02	0.07

Client Signature: 21 _____

Date: _____

20. Delayed Payment: Notwithstanding anything contained in these presents, any amounts which are overdue from the CLIENT or a MEMBER of the CLIENT'S family towards trading either in the cash or derivative segments or on account of any other reason to the MEMBER or to any of the MEMBER group or associate companies will be charged delayed payment penalty at the rate of 0.1 0% per day or such other rate as may be determined by the MEMBER. The CLIENT hereby authorises the MEMBER to directly debit the same to the account of the CLIENT at the end of each month. The CLIENT also authorises the MEMBER to debit charges for depository services to the trading account. The CLIENT also agrees that any amount overdue from him/her (including the interest of delayed payment) shall be adjusted by the MEMBER from dues owed to the CLIENT by any group or associate company of the MEMBER. Conversely, any money owed by any group or associate company of the MEMBER to the client shall be offset against the dues owed by the MEMBER to the CLIENT. In the eventualities of cheque returning unpaid, a penalty of Rs. 500/- will be debited to account in addition to delayed payment penalty of 0.10% per day.

Sr. No.	Client Code of Family Members/ Associates	Name of Family Members / Associates	Signatures of Client
1.			
2.			
3.			
4.			
5.			

These standing instructions are valid from the date the account is opened and will be valid until revoked.

Thanking You,

Yours Faithfully,

Client Name: 20

Client Signature: _____



CLIENT REGISTRATION FORM (INDIVIDUAL & NI)

Client Code : _____

18926

Client Name : _____

Branch : _____



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8. I/we am/are agreeable for inter-settlement transfer of securities towards pay-in/pay-out of securities in the future /past settlements.
9. I/we am/are agreeable for and authorise you to withheld funds pay-out towards all the applicable margins and debits.
10. As regards the placement of orders, although you had insisted on written instruction for placing orders, considering the practical difficulties faced by me / us in complying the same, I / we would request you to accept orders placed verbally on telephone.
11. I/we have noted that you trade on your PRO/OWN account.
12. I/we shall not indulge in any sub-broking activities nor Issue bills/contracts/confirmation notes to anyone else for trades done in our client code.
13. The client agrees that the Stock Broker shall not be liable or responsible for non execution of orders placed through trading terminals / website or through any other mode due to the failure of any system or link or due to any other reason whatsoever. The Stock Broker also reserves the right of refusing to execute any particular transaction.
14. The Client agrees that any failure by Stock Broker to exercise or enforce any rights conferred upon it by this Agreement shall not be deemed to be a waiver of any such rights or operate so as to bar the exercise or enforcement thereof at any subsequent time or times.
15. The Client is responsible for all orders, including orders that may be executed without the required margin, the client shall whether or not the Stock Broker intimated such shortfall in margin to the client, Instantaneously make up the shortfall either through delivery of shares in the event of sale or credit the required fund in the bank account via personal cheque or money order or account transfer or any other mode.
16. The client hereby agrees and indemnifies, and shall always keep the Stock Broker indemnified against all such action and / or claims, costs, charges, damages, losses and expenses which may be incurred, suffered and / or sustained by the Stock Broker with respect to any third party cheque(s) and / or delivery of shares, which may be given by the client to be credited in the account of the client.
17. Compliance with prevention of money laundering act, 2002, (PMLA) as amended till date and the rules , regulations and guidelines framed thereunder :

The Client confirms that all the information which may be required by the stock broker to enable it to comply with the provisions of the PMLA and the rules, regulations and guidelines framed thereunder has been disclosed including issues related to "beneficial ownership", if any and also undertakes to provide the same on an on going basis whenever required . The Client agrees to keep the stock Broker informed of any change in the information provided earlier in this regard immediately in writing .

18. All fines / penalties and charges levied upon you due to my acts / deeds or transactions may be recovered by you from my accounts.
19. We the below mentioned members have been regularly trading and investing with you on the Stock Exchanges, Both the BSE and NSE. For the purpose of operations with you, we agree to be treated as family account. In order to facilitate operations we hereby authorise you to set off the outstanding in any of the above mentioned account against credits available or arising in any of the above accounts irrespective of the fact that such credits in the accounts may pertain to transactions in any segment of any Exchange and/or against the value of cash margin or collateral shares provided to you by any member(s) of the family. We agree to intimate you from time to time of any additions or deletions of CLIENTS to the said family. We agree that any shall take effect only on completion of settlement and adjustment of balances in all accounts of the Clients belonging to the family. In order to facilitate operations, we authorise you to maintain a running account instead of settlement to settlement clearance of dues or delivery of securities to us. We have affixed our signatures consenting to the above mentioned terms of adjustments.

VOLUNTARY DOCUMENT STANDING INSTRUCTION LETTER FROM CLIENT

To,

INDIA ADVANTAGE SECURITIES LTD.

Shop No. 19, Corner Point,

Daman Dabhel Road,

Nani Daman - 396 210.

Respected Sir,

Sub: Letter of Standing Instructions

I hereby willfully and unconditionally issue following standing instructions with references to personal discussion between us:

1. I/we are agreeable to receive the contract notes I statement of accounts for funds, securities and margins, digitally signed by you instead of physical documents, on our email address _____ or alternatively on _____
2. I/we have been informed by the trading member that in case the trading member does not received any bounced mail or delivery failure notice it would tantamount to successful delivery of the contract notes and other documents .
3. I/we will make payments to you for bills raised by you. I/we am I are agreeable for maintaining running account and instruct you that no Cheque/Shares be issued to me I us towards credit balance in my account, unless specifically demanded by me I us and only to the extent of amount demanded by me I us.
4. a) The trading and other instructions for facilitating and carrying out business issued telephonically or through any other means either express or implied by an authorised representative of the CLIENT shall be binding on the CLIENT. The CLIENT hereby authorises his representative(s) or _____ to trade and transact in securities for and on behalf of the CLIENT. In the event of authorised representative(s) being replaced it shall be the responsibility of the CLIENT to inform the MEMBER of the change in writing failing which the CLIENT shall be responsible for the trade obligations arising out of the actions of both the representative(s), old as well as the new representatives.
- b) If any transaction(s) under this agreement or under any other agreement or otherwise with the MEMBER, has/have been executed on behalf of the CLIENT by any other person, not mentioned above and the same has/have been accepted by CLIENT from time to time on the basis of the contract note(s) / bills / any other correspondence dispatched / communicated to the CLIENT by the MEMBER and/or by part or full settlement of the said transactions by the CLIENT, then such transaction(s) shall be deemed to be executed by the person authorised by the CLIENT and the CLIENT hereby agrees to ratify and accept all such or other actions of such persons and undertakes to meet all obligations arising from these transaction(s).
- c) The CLIENT shall be bound by all the transactions undertaken by the MEMBER pursuant to the instructions of the above said persons .
5. I/we are agreeable that the credit balance of funds and shares be treated as margin for both cash and derivatives segment.
6. I/we am/are agreeable for transfer of credit balances in margin account I client account of cash segment towards adjustment debit balance in margin account I client account of derivatives segment and vice versa.
7. I/we am/are agreeable for transfer of credit balances in margin account I client account of cash and derivatives segment of (BSE) against debit balance in margin account I client account of cash and derivatives segment of (NSE) and vice versa.

STANDING INSTRUCTION**VOLUNTARY****INDIA ADVANTAGE SECURITIES LTD.**

Registered Office: Shop No. 19, Corner Point, Daman Dabhel Road, Nani Daman - 396 210.

Corp. Off.: Om Plaza, Vasanji Lalji Road, Opp. Kandivali Railway Station, Kandivali (W), Mumbai-67.

I/We have been / shall be dealing through you as my broker on the Capital Market and/ or Futures & Options Segments/Currency Derivative Segments. As my broker i.e. agent I /we direct and authorize you to carry out trading/ dealings on my/our behalf as per instructions given below.

Since you are issuing contract notes bearing order numbers and trade numbers on a daily basis, please do not issue the order/trade confirmation slips as generated from the Trading Terminal.

The Client hereby authorizes India Advantage to maintain records / books of accounts for the Client collectively for different exchanges/ segments of the exchanges and/or any other service which the Client may be availing.

Thanking you,
Yours faithfully,

Signature: 18 

Client Name: _____

VERBAL ORDER ACCEPTANCE AUTHORISATION**VOLUNTARY****INDIA ADVANTAGE SECURITIES LTD.**

Registered Office: Shop No. 19, Corner Point, Daman Dabhel Road, Nani Daman - 396 210.

Corp. Off.: Om Plaza, Vasanji Lalji Road, Opp. Kandivali Railway Station, Kandivali (W), Mumbai-67.

I/We have been / shall be dealing through you as my / our broker on the Capital Market, Mutual Fund and/or Futures & Options Segments/ Currency Derivative Segments. As my/our broker i.e. agent I /we direct and authorize you to carry out trading / dealings on my/our behalf as per instructions given below.

I/We agree and acknowledge that it is advised and preferred you that I/We give instructions for order placement/ modification and cancelation in writing and to avoid disputes, I/we must give instructions in exactly the format given below in duplicate (carbon copy/ photocopy) and take signatures of your duly authorised officers at the branch along with your company stamp on the carbon/photocopy of the instructions in acknowledgment of receipt of my/our instructions.

However as I/We shall be dealing by ordering over phone and even if we visit the branch, the fluctuations in market are so rapid that it is not practical to give written instructions for order placement/modification and cancellation, I/We hereby authorize you to accept my / my authorised representative's verbal instructions for order placement /modification and cancellation in person or over phone (fixed line or mobile phone) and execute the same. I /We understand the risk associated with verbal orders and accept the same, and agree that I/We shall not be entitled to disown orders and consequent trades (if any) under the plea that same were not under mine/our instructions. I/We agree that I/We will not have the right to shift the burden of proof by asking you to prove the placement of orders through telephone recording or otherwise.

I/We shall be liable for all losses, damages and actions which may arise as a consequence of your adhering to and carrying out my/ our directions given above.

Thanking you,
Yours faithfully,

Signature: 19 

Client Name: _____

From:

Client Code:

To,

INDIA ADVANTAGE SECURITIES LTD.

Om Plaza, VasANJI Lalji Road, Opp. Railway Station, Kandivali (W), Mumbai - 400 067, India

Tel: +91-22-3301 8400, +91-22-2809 1800 Fax: +91-22-2809 2800

SEBI Registration No. : NSE Cash INB 231228033 - F & O - INF 231228033

NSE CDS - INE 231228033 - MCX-SX - INE 261228033

SEBI Registration No. : BSE Cash - INB 011228039 - F & O - INF 011228039

Member Code BSE 3036 - NSE 12280 - MCX-SX - INE 33300

Dear Sir,

Sub : Mandate to issue contract notes in digital format

I/We hereby agree and consent to accept the contract notes for transactions carried on by us with you, in terms of the agreement entered into between us, in digital form. Digital contracts issued by INDIA ADVANTAGE SECURITIES LTD. as per the terms and conditions specified herein shall be binding on me. The mandate is subject to terms and conditions mentioned herein below.

Terms and conditions for issuance of contract notes in digital form between us:

- 1) Digital Contract Notes in the format as may be prescribed by the Exchange from time to time will be mailed to the Email address provided to us.
- 2) I/We undertake to check the contract notes and bring the discrepancies to your notice within 24 hours of such issuance of contract notes. My / our non-verification or not accessing the contract notes on regular basis shall not be a reason for disputing the contract note at any time.
- 3) In case of any failure in system or errors in digital contract notes, contract notes will be issued in physical form, which shall be binding on the client.
- 4) Discrepancies, if any, should be sent by client or to Email: contact@indiaadvantage.co.in within 24 hours of issuance of digital contract notes.
- 5) INDIA ADVANTAGE SECURITIES LTD. will not be responsible for the bounced mail (Digital Contract sent to client).
- 6) The contract notes will be issued in digital form in compliance with the guidelines issued by SEBI / Exchanges from time to time.
- 7) It will be client's responsibility to regularly check the mailbox and keeping the storage space for new email
- 8) I also aware copies of the contract notes are also available in website for which I have been provided with an user id & password.

This instruction to issue digital contract note is applicable with immediate effect. This instruction is severable to all parties mentioned above.

Email ID: _____

If there is any change in my/our Email ID or in the name or in the residential/correspondence address, the same shall be intimated to you in writing through physical letter within reasonable period of time. In respect of internet clients, the request for change of email ID may be made through the secured access by way of client specific user id and password.

I/We have noted the following: The authorization shall be signed by the me/us only and not by any authorised person on my behalf or any holder of the Power of Attorney.

Yours faithfully,

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(Client Signature) _____

Client Code: (Customer ID)

Financial Year: _____

From: _____

Date: _____

INDIA ADVANTAGE SECURITIES LTD.

INDIA ADVANTAGE COMMODITIES PVT. LTD.

Registered Office: Shop No. 19, Corner Paint, Daman Dabhel Road, Nani Daman - 396 210.

Corp. Off.: Om Plaza, Vasanji Lalji Road, Opp. Kandivali Railway Station, Kandivali (W), Mumbai-67.

Dear Sir,

I am / We are regularly Trading with you for Cash, Derivative, Currency Market in BSE/NSE/MCX-SX in IASL & Commodities Market in MCX/NCDEX/ICEX in IACPL. I/We hereby authorized you to do following on my/our behalf:

1. You can adjust any amounts receivable from me / us against any credits standing into my / our account or from my /our forthcoming pay-outs payable to me / us.
2. Further, I/We hereby give my/ our consent to maintain my/ our account for fund and securities as RUNNING ACCOUNT. The Securities lying in my withhold A/c should be considered as margin deposits. The said Running authorization is subject to revocation in writing by me at anytime. I/We request you to keep my/ our Securities, Margin and funds with you to meet my/ our pay in obligation in the Succeeding settlements of funds & Securities shall be done by you every Monthly/ Quarterly interval. You will send quarterly / monthly statement of Funds & Securities and I/We shall bring any discrepancy within 7 working days from the receipt of Statements. You will transfer my funds/ Securities lying with you within one / three working day of the request as the case may be.

I have noted the following:

- 1) The authorization shall be signed by me only and not by any power of attorney holder or by any authorized person.
- 2) I may revoke the authorization at any time.

Thanking you,

Yours faithfully,

Signature of the Client: 16 _____

Name of the Client: _____

Client Code: _____

- Such client has been indicated by a regulatory body or any government enforcement agency in case of market manipulation or insider trading or any other case involving violation of any law, rule, regulation, guideline or circular governing securities market.
- Such client is suspected of indulging in illegal or criminal activities including fraud or money laundering.
- Such client's name appears in the UN list of prohibiting entities or SEBI debarred list.
- Such client's account has been lying dormant for a long time or client is not traceable.
- Such client has declared insolvent or any legal proceedings to declare him/her as such have been interwined.
- Such client has been irregular in fulfilling obligations towards margin or settlement dues.
- Such client has a tainted reputation and any business relationship with such clients is likely to tarnish the reputation of INDIA ADVANTAGE SECURITIES LTD. or may act as detriment to INDIA ADVANTAGE SECURITIES LTD.'s prospects.
- Any outstanding dues in the client's account will be communicated and collected from the client and the client will be liable to pay such dues immediately on receiving such communication.

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(Signature of the constituent)

- d. **Right to sell clients' securities or close clients' positions, without giving notice to the client, on account of nonpayment of client's Dues :**
- INDIA ADVANTAGE SECURITIES LTD. has the right to close out/liquidate or square off any open position of the client (limited to the extent of settlement / margin obligation) without giving any prior notice, all or any of the client's positions as well as securities / collaterals placed as margins for non-payments of margin or other amounts due from such client in respect of settlement or any other dues that are recoverable from the client by INDIA ADVANTAGE SECURITIES LTD. The proceeds of the same shall be adjusted against the client's liabilities / obligations. Any loss or financial charges on account of such closeout/liquidation shall be debited to the client's account.
- e. **Shortage in obligations arising out of internal netting of trades:**
- To determine the net obligation of a broker/ trading cum clearing member (for securities and funds) in a settlement, clearing house does the netting of trades at the broker level. It is possible that a broker's net obligation towards clearing house may be nil but due to default by one or more clients in satisfying their obligations towards the broker, the broker internally might have shortages to fulfill its obligation towards the other clients. In such a situation, India Advantage Securities Limited will close out the shortage of Securities @ 20% above the closing price on the Auction Day in case of Trade to Trade Scripts and 10% in case of other scripts. In case of the purchaser he/she/it will receive a credit of the amount calculated as per the above formula and seller client account shall be debited by the same amount.
- f. **Conditions under which a client may not be allowed to take further position or the broker may close the existing position of the client.**
- INDIA ADVANTAGE SECURITIES LTD. shall have absolute discretion and authority to limit client's volume of business or to close any existing position of a client without giving any prior notice to the client under following mentioned conditions:
 - Extreme volatility in the market or in particular scrip or in the F& O segment.
 - If there is shortfall in the margin deposited by client with INDIA ADVANTAGE SECURITIES LTD.
 - If there is insider trading restrictions on the client.
 - If there are any unforeseen adverse market conditions or any natural calamities affecting the operation of market.
 - If there are any restrictions imposed by Exchange or Regulator on the volume of trading outstanding positions of contracts.
 - If the client is undertaking any illegal trading practice or the client is suspected to be indulging in money laundering activities.
 - If INDIA ADVANTAGE SECURITIES LTD. has reached its limit in that scrip.
 - If the clients has breached the client-wise limit.
 - If the client has taken or intends to take new position in a security which is in the ban period.
 - If due to abnormal shortfall in the market, if market are closed.
- g. **Temporarily suspending or closing a client's account based at the Client's request:**
- Any client desirous of temporarily suspending his or her trading account has to give such request in writing to the management. After management's approval, any further dealing in such client 's account will be blocked. Whenever, any suspended account wants to resume trading, request in writing should be made to management and management may ask for updated financial information & other details for reactivating such account. After receiving necessary documents, details etc. and approval from the management, client is reactivated & is allowed to carry out transaction.
 - Similarly, any client desirous of closing his/her account permanently is required to inform in writing and the decision in this regard is taken by management. After necessary approval from the management, the client code is deactivated . Only after scrutinizing the compliance requirements and "no pending queries" confirmation is taken, securities and funds accounts are settled.
- h. **Deregistering a Client**
- INDIA ADVANTAGE SECURITIES LTD. may, in its absolute discretion, decide to deregister a particular client. The illustrative circumstances under which INDIA ADVANTAGE SECURITIES LTD. may deregister a client are given below.
 - SEBI or any other regulatory body has passed an order against such client, prohibiting or suspending such client from participating in the securities market.

a. Refusal of orders for penny stocks:

Although, the term 'Penny Stock' has not been defined by BSE/NSE or any stock exchanges, SEBI a penny stock generally refers to a stock which has following mentioned characteristics:

- Has small market capitalization;
- Trades at a price less than its face value;
- Has unsound fundamentals;
Is illiquid (A list of illiquid securities is jointly released by NSE & BSE from time to time).
- INDIA ADVANTAGE SECURITIES LTD. recognizes that it is client's privilege to choose shares in which he/she would like to trade. However, INDIA ADVANTAGE SECURITIES LTD. like to have special attention to dealing in "Penny stocks". To this end,
- INDIA ADVANTAGE SECURITIES LTD. may refuse to execute any clients orders in penny stocks without assigning any reason for the same.
- Any large order for purchase or sale of a "Penny stocks" should be referred to Head Office -Dealing, such orders can be put in the market for execution.
- Clients must ensure that trading in "Penny stocks" doesn't result in creation of artificial volume or false or misleading appearances of trading. Further, clients should ensure that trading in "Penny stock" doesn't operate as a device to inflate or depress or cause fluctuations in the price of such stock.
- Clients are expected not to place orders in penny stocks at prices which are substantially different from the prevailing market prices. Any such order is liable to be rejected at the sole discretion of INDIA ADVANTAGE SECURITIES LTD.
- In case of sale of penny stocks, client should ensure delivery of shares to INDIA ADVANTAGE SECURITIES LTD, before the pay-in date.

b. Setting up client's exposure limit:

- Exposure limit for each client is determined by the Risk management Department based on Net-worth information, client's financial capacity, prevailing market conditions and Margin deposited by client in the form of funds/securities with the INDIA ADVANTAGE SECURITIES LTD. These limits may be set exchange-wise, segment-wise, & scrip-wise.
- INDIA ADVANTAGE SECURITIES LTD. retains the discretion to set and modify from time to time any clients exposure limit decided as above.
- The limits are determined by Risk Management Department based on the above criteria and payment history of the client in consultation with Sales/Sales trader.
- Whenever, any client has taken over or wants to take exposure in any security, INDIA ADVANTAGE SECURITIES LTD. may call for appropriate margins in the form of early pay-in of shares of funds before or after execution of trades in the Cash segment. In case of any margin shortfall, the clients are told to reduce the position immediately or requested to deposit extra margin to meet the shortfall. Otherwise, INDIA ADVANTAGE SECURITIES LTD. may refuse to trade on behalf of such client in its own discretion.

c. Applicable brokerage rate:

- Imposition of penalty / delayed payment charges by either party, Specifying the rate and the period:
- The applicable brokerage rate is mentioned in the Client registration form and any future change in the brokerage rate is communicated to the client.
- The maximum brokerage chargeable will not exceed as prescribed by SEBI and exchanges.
- Penalty and other charges levied by Exchanges pertaining to trading of the client shall be recovered from the respective client.
- If there is delay on part of client in satisfying his/her margin obligation or settlement obligations, then, INDIA ADVANTAGE SECURITIES LTD. shall levy penalty at the rate of 0.10% per day on such shortage amount for the delayed period on such client. INDIA ADVANTAGE SECURITIES LTD. shall recover such delayed payment charges from the client by debiting the client's account.
- No interest or charges will be paid by INDIA ADVANTAGE SECURITIES LTD. to any client in respect of retention of funds or securities towards meeting future settlement obligations and in respect of running account authorizations.

transactions, the stock broker may retain entire pay-in obligation of funds and securities due from clients as on date of settlement and for next day's business, he may retain funds/securities/margin to the extent of value of transactions executed on the day of such settlement in the cash market.

- d) You need to bring any dispute arising from the statement of account or settlement so made to the notice of the stock broker in writing preferably within 7 (seven) working days from the date of receipt of funds/securities or statement, as the case may be. In case of dispute, refer the matter in writing to the Investors Grievance Cell of the relevant Stock exchanges without delay.
14. In case you have not opted for maintaining running account and pay-out of funds/securities is not received on the next working day of the receipt of payout from the exchanges, please refer the matter to the stock broker. In case there is dispute, ensure that you lodge a complaint in writing immediately with the Investors Grievance Cell of the relevant Stock exchange.
15. Please register your mobile number and email id with the stock broker, to receive trade confirmation alerts/details of the transactions through SMS or email, by the end of the trading day, from the stock exchanges.

IN CASE OF TERMINATION OF TRADING MEMBERSHIP

16. In case, a stock broker surrenders his membership, is expelled from membership or declared a defaulter; Stock exchanges gives a public notice inviting claims relating to only the "transactions executed on the trading system" of Stock exchange, from the investors. Ensure that you lodge a claim with the relevant Stock exchanges within the stipulated period and with the supporting documents.
17. Familiarize yourself with the protection accorded to the money and/or securities you may deposit with your stock broker, particularly in the event of a default or the stock broker's insolvency or bankruptcy and the extent to which you may recover such money and/or securities may be governed by the Bye-laws and Regulations of the relevant Stock exchange where the trade was executed and the scheme of the Investors' Protection Fund in force from time to time.

DISPUTES/ COMPLAINTS

18. Please note that the details of the arbitration proceedings, penal action against the brokers and investor complaints against the stock brokers are displayed on the website of the relevant Stock exchange.
19. In case your issue/problem/grievance is not being sorted out by concerned stock broker/sub-broker then you may take up the matter with the concerned Stock exchange. If you are not satisfied with the resolution of your complaint then you can escalate the matter to SEBI.
20. Note that all the stock broker/sub-brokers have been mandated by SEBI to designate an e-mail ID of the grievance redressal division/compliance officer exclusively for the purpose of registering complaints.

Client's Signature: 13 _____

Date: _____

GUIDANCE NOTE - DO'S AND DON'TS FOR TRADING ON THE EXCHANGE(S) FOR INVESTORS

BEFORE YOU BEGIN TO TRADE

1. Ensure that you deal with and through only SEBI registered intermediaries. You may check their SEBI registration certificate number from the list available on the Stock exchanges www.exchange.com and SEBI website www.sebi.gov.in.
2. Ensure that you fill the KYC form completely and strike off the blank fields in the KYC form.
3. Ensure that you have read all the mandatory documents viz. Rights and Obligations, Risk Disclosure Document, Policy and Procedure document of the stock broker.
4. Ensure to read, understand and then sign the voluntary clauses, if any, agreed between you and the stock broker. Note that the clauses as agreed between you and the stock broker cannot be changed without your consent.
5. Get a clear idea about all brokerage, commissions, fees and other charges levied by the broker on you for trading and the relevant provisions/ guidelines specified by SEBI/Stock exchanges.
6. Obtain a copy of all the documents executed by you from the stock broker free of charge.
7. In case you wish to execute Power of Attorney (POA) in favour of the Stock broker, authorizing it to operate your bank and demat account, please refer to the guidelines issued by SEBI/Exchanges in this regard.

TRANSACTIONS AND SETTLEMENTS

8. The stock broker may issue electronic contract notes (ECN) if specifically authorized by you in writing. You should provide your email id to the stock broker for the same. Don't opt for ECN if you are not familiar with computers.
9. Don't share your internet trading account's password with anyone.
10. Don't make any payment in cash to the stock broker.
11. Make the payments by account payee cheque in favour of the stock broker. Don't issue cheques in the name of sub-broker. Ensure that you have a documentary proof of your payment/deposit of securities with the stock broker, stating date, scrip, quantity, towards which bank/ demat account such money or securities deposited and from which bank/ demat account.
12. Note that facility of Trade Verification is available on stock exchanges' websites, where details of trade as mentioned in the contract note may be verified. Where trade details on the website do not tally with the details mentioned in the contract note, immediately get in touch with the Investors Grievance Cell of the relevant Stock exchange.
13. In case you have given specific authorization for maintaining running account, payout of funds or delivery of securities (as the case may be), may not be made to you within one working day from the receipt of payout from the Exchange. Thus, the stock broker shall maintain running account for you subject to the following conditions:
 - a) Such authorization from you shall be dated, signed by you only and contains the clause that you may revoke the same at any time.
 - b) The actual settlement of funds and securities shall be done by the stock broker, at least once in a calendar quarter or month, depending on your preference. While settling the account, the stock broker shall send to you a 'statement of accounts' containing an extract from the client ledger for funds and an extract from the register of securities displaying all the receipts/deliveries of funds and securities. The statement shall also explain the retention of funds and securities and the details of the pledged shares, if any.
 - c) On the date of settlement, the stock broker may retain the requisite securities/funds towards outstanding obligations and may also retain the funds expected to be required to meet derivatives margin obligations for next 5 trading days, calculated in the manner specified by the exchanges. In respect of cash market

customer will not incur losses from such events.

2.3 Risk of Option holders:

1. An option holder runs the risk of losing the entire amount paid for the option in a relatively short period of time. This risk reflects the nature of an option as a wasting asset which becomes worthless when it expires. An option holder who neither sells his option in the secondary market nor exercises it prior to its expiration will necessarily lose his entire investment in the option. If the price of the underlying does not change in the anticipated direction before the option expires, to an extent sufficient to cover the cost of the option, the investor may lose all or a significant part of his investment in the option.
2. The Exchanges may impose exercise restrictions and have absolute authority to restrict the exercise of options at certain times in specified circumstances.

2.4 Risks of Option Writers:

1. If the price movement of the underlying is not in the anticipated direction, the option writer runs the risks of losing substantial amount.
2. The risk of being an option writer may be reduced by the purchase of other options on the same underlying interest and thereby assuming a spread position or by acquiring other types of hedging positions in the options markets or other markets. However, even where the writer has assumed a spread or other hedging position, the risks may still be significant. A spread position is not necessarily less risky than a simple 'long' or 'short' position.
3. Transactions that involve buying and writing multiple options in combination, or buying or writing options in combination with buying or selling short the underlying interests, present additional risks to investors. Combination transactions, such as option spreads, are more complex than buying or writing a single option. And it should be further noted that, as in any area of investing, a complexity not well understood is, in itself, a risk factor. While this is not to suggest that combination strategies should not be considered, it is advisable, as is the case with all investments in options, to consult with someone who is experienced and knowledgeable with respect to the risks and potential rewards of combination transactions under various market circumstances.

3. TRADING THROUGH WIRELESS TECHNOLOGY/ SMART ORDER ROUTING OR ANY OTHER TECHNOLOGY:

Any additional provisions defining the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/ smart order routing or any other technology should be brought to the notice of the client by the stock broker.

4. GENERAL

- 4.1 The term 'constituent' shall mean and include a client, a customer or an investor, who deals with a stock broker for the purpose of acquiring and/or selling of securities / derivatives contracts through the mechanism provided by the Exchanges.
- 4.2 The term 'stock broker' shall mean and include a stock broker, a broker or a stock broker, who has been admitted as such by the Exchanges and who holds a registration certificate from SEBI.

Client's Signature: 12 _____

Date: _____

trading activity or security / derivatives contract hitting circuit filters or for any other reason.

1.8 System/Network Congestion:

Trading on exchanges is in electronic mode, based on satellite/leased line based communications, combination of technologies and computer systems to place and route orders. Thus, there exists a possibility of communication failure or system problems or slow or delayed response from system or trading halt, or any such other problem/glitch whereby not being able to establish access to the trading system/network, which may be beyond control and may result in delay in processing or not processing buy or sell orders either in part or in full. You are cautioned to note that although these problems may be temporary in nature, but when you have outstanding open positions or unexecuted orders, these represent a risk because of your obligations to settle all executed transactions.

2. As far as Derivatives segments are concerned, please note and get yourself acquainted with the following additional features:-

2.1 Effect of "Leverage" or "Gearing":

In the derivatives market, the amount of margin is small relative to the value of the derivatives contract so the transactions are 'leveraged' or 'geared'. Derivatives trading, which is conducted with a relatively small amount of margin, provides the possibility of great profit or loss in comparison with the margin amount. But transactions in derivatives carry a high degree of risk.

You should therefore completely understand the following statements before actually trading in derivatives and also trade with caution while taking into account one's circumstances, financial resources, etc. If the prices move against you, you may lose a part of or whole margin amount in a relatively short period of time. Moreover, the loss may exceed the original margin amount.

- A. Futures trading involve daily settlement of all positions. Every day the open positions are marked to market based on the closing level of the index / derivatives contract. If the contract has moved against you, you will be required to deposit the amount of loss (notional) resulting from such movement. This amount will have to be paid within a stipulated time frame, generally before commencement of trading on next day.
- B. If you fail to deposit the additional amount by the deadline or if an outstanding debt occurs in your account, the stock broker may liquidate a part of or the whole position or substitute securities. In this case, you will be liable for any losses incurred due to such close-outs.
- C. Under certain market conditions, an investor may find it difficult or impossible to execute transactions. For example, this situation can occur due to factors such as illiquidity i.e. when there are insufficient bids or offers or suspension of trading due to price limit or circuit breakers etc.
- D. In order to maintain market stability, the following steps may be adopted: changes in the margin rate, increases in the cash margin rate or others. These new measures may also be applied to the existing open interests. In such conditions, you will be required to put up additional margins or reduce your positions.
- E. You must ask your broker to provide the full details of derivatives contracts you plan to trade i.e. the contract specifications and the associated obligations.

2.2 Currency specific risks:

1. The profit or loss in transactions in foreign currency-denominated contracts, whether they are traded in your own or another jurisdiction, will be affected by fluctuations in currency rates where there is a need to convert from the currency denomination of the contract to another currency.
2. Under certain market conditions, you may find it difficult or impossible to liquidate a position. This can occur, for example when a currency is deregulated or fixed trading bands are widened.
3. Currency prices are highly volatile. Price movements for currencies are influenced by, among other things: changing supply-demand relationships; trade, fiscal, monetary, exchange control programs and policies of governments; foreign political and economic events and policies; changes in national and international interest rates and inflation; currency devaluation; and sentiment of the market place. None of these factors can be controlled by any individual advisor and no assurance can be given that an advisor's advice will result in profitable trades for a participating customer or that a

greater liquidity, it is easier for investors to buy and/or sell securities / derivatives contracts swiftly and with minimal price difference, and as a result, investors are more likely to pay or receive a competitive price for securities / derivatives contracts purchased or sold. There may be a risk of lower liquidity in some securities / derivatives contracts as compared to active securities / derivatives contracts. As a result, your order may only be partially executed, or may be executed with relatively greater price difference or may not be executed at all.

- 1.2.1** Buying or selling securities / derivatives contracts as part of a day trading strategy may also result into losses, because in such a situation, securities / derivatives contracts may have to be sold / purchased at low / high prices, compared to the expected price levels, so as not to have any open position or obligation to deliver or receive a security / derivatives contract.

1.3 Risk of Wider Spreads:

Spread refers to the difference in best buy price and best sell price. It represents the differential between the price of buying a security / derivatives contract and immediately selling it or vice versa. Lower liquidity and higher volatility may result in wider than normal spreads for less liquid or illiquid securities / derivatives contracts. This in turn will hamper better price formation.

1.4 Risk-reducing orders:

The placing of orders (e.g., "stop loss" orders, or "limit" orders) which are intended to limit losses to certain amounts may not be effective many a time because rapid movement in market conditions may make it impossible to execute such orders.

- 1.4.1** A "market" order will be executed promptly, subject to availability of orders on opposite side, without regard to price and that, while the customer may receive a prompt execution of a "market" order, the execution may be at available prices of outstanding orders, which satisfy the order quantity, on price time priority. It may be understood that these prices may be significantly different from the last traded price or the best price in that security / derivatives contract.

- 1.4.2** A "limit" order will be executed only at the "limit" price specified for the order or a better price. However, while the customer receives price protection, there is a possibility that the order may not be executed at all.

- 1.4.3** A stop loss order is generally placed "away" from the current price of a stock / derivatives contract, and such order gets activated if and when the security / derivatives contract reaches, or trades through, the stop price. Sell stop orders are entered ordinarily below the current price, and buy stop orders are entered ordinarily above the current price. When the security / derivatives contract reaches the pre-determined price, or trades through such price, the stop loss order converts to a market/limit order and is executed at the limit or better. There is no assurance therefore that the limit order will be executable since a security / derivatives contract might penetrate the pre-determined price, in which case, the risk of such order not getting executed arises, just as with a regular limit order.

1.5 Risk of News Announcements:

News announcements that may impact the price of stock / derivatives contract may occur during trading, and when combined with lower liquidity and higher volatility, may suddenly cause an unexpected positive or negative movement in the price of the security / contract.

1.6 Risk of Rumors:

Rumors about companies / currencies at times float in the market through word of mouth, newspapers, websites or news agencies, etc. The investors should be wary of and should desist from acting on rumors.

1.7 System Risk:

High volume trading will frequently occur at the market opening and before market close. Such high volumes may also occur at any point in the day. These may cause delays in order execution or confirmation.

- 1.7.1** During periods of volatility, on account of market participants continuously modifying their order quantity or prices or placing fresh orders, there may be delays in order execution and its confirmations.

- 1.7.2** Under certain market conditions, it may be difficult or impossible to liquidate a position in the market at a reasonable price or at all, when there are no outstanding orders either on the buy side or the sell side, or if trading is halted in a security / derivatives contract due to any action on account of unusual

INTERNET & WIRELESS TECHNOLOGY BASED TRADING FACILITY PROVIDED BY STOCK BROKERS TO CLIENT
(All the clauses mentioned in the 'Rights and Obligations' document(s) shall be applicable. Additionally, the clauses mentioned herein shall also be applicable.)

1. Stock broker is eligible for providing Internet based trading (IBT) and securities trading through the use of wireless technology that shall include the use of devices such as mobile phone, laptop with data card, etc. which use Internet Protocol (IP). The stock broker shall comply with all requirements applicable to internet based trading/securities trading using wireless technology as may be specified by SEBI & the Exchanges from time to time.
2. The client is desirous of investing/trading in securities and for this purpose, the client is desirous of using either the internet based trading facility or the facility for securities trading through use of wireless technology. The Stock broker shall provide the Stock broker's IBT Service to the Client, and the Client shall avail of the Stock broker's IBT Service, on and subject to SEBI/Exchanges Provisions and the terms and conditions specified on the Stock broker's IBT Web Site provided that they are in line with the norms prescribed by Exchanges/SEBI.
3. The stock broker shall bring to the notice of client the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/internet/smart order routing or any other technology should be brought to the notice of the client by the stock broker.
4. The stock broker shall make the client aware that the Stock Broker's IBT system itself generates the initial password and its password policy as stipulated in line with norms prescribed by Exchanges/SEBI.
5. The Client shall be responsible for keeping the Username and Password confidential and secure and shall be solely responsible for all orders entered and transactions done by any person whatsoever through the Stock broker's IBT System using the Client's Username and/or Password whether or not such person was authorized to do so. Also the client is aware that authentication technologies and strict security measures are required for the internet trading/securities trading through wireless technology through order routed system and undertakes to ensure that the password of the client and/or his authorized representative are not revealed to any third party including employees and dealers of the stock broker.
6. The Client shall immediately notify the Stock broker in writing if he forgets his password, discovers security flaw in Stock Broker's IBT System, discovers/suspects discrepancies/unauthorized access through his username/password/account with full details of such unauthorized use, the date, the manner and the transactions effected pursuant to such unauthorized use, etc.
7. The Client is fully aware of and understands the risks associated with availing of a service for routing orders over the internet/securities trading through wireless technology and Client shall be fully liable and responsible for any and all acts done in the Client's Username/password in any manner whatsoever.
8. The stock broker shall send the order/trade confirmation through email to the client at his request. The client is aware that the order/ trade confirmation is also provided on the web portal. In case client is trading using wireless technology, the stock broker shall send the order/trade confirmation on the device of the client.
9. The client is aware that trading over the internet involves many uncertain factors and complex hardware, software, systems, communication lines, peripherals, etc. are susceptible to interruptions and dislocations. The Stock broker and the Exchange do not make any representation or warranty that the Stock broker's IBT Service will be available to the Client at all times without any interruption.
10. The Client shall not have any claim against the Exchange or the Stock broker on account of any suspension, interruption, non-availability or malfunctioning of the Stock broker's IBT System or Service or the Exchange's service or systems or non-execution of his orders due to any link/system failure at the Client/Stock brokers/Exchange end for any reason beyond the control of the stock broker/Exchanges.

Client's Signature: 10 

through the secured access by way of client specific user id and password.

38. The stock broker shall ensure that all ECNs sent through the e-mail shall be digitally signed, encrypted, non-tamper able and in compliance with the provisions of the IT Act, 2000. In case, ECN is sent through e-mail as an attachment, the attached file shall also be secured with the digital signature, encrypted and non-tamperable.
39. The client shall note that non-receipt of bounced mail notification by the stock broker shall amount to delivery of the contract note at the e-mail ID of the client.
40. The stock broker shall retain ECN and acknowledgement of the e-mail in a soft and non-tamperable form in the manner prescribed by the exchange in compliance with the provisions of the IT Act, 2000 and as per the extant rules/regulations/circulars/guidelines issued by SEBI/Stock Exchanges from time to time. The proof of delivery i.e., log report generated by the system at the time of sending the contract notes shall be maintained by the stock broker for the specified period under the extant regulations of SEBI/stock exchanges. The log report shall provide the details of the contract notes that are not delivered to the client/e-mails rejected or bounced back. The stock broker shall take all possible steps to ensure receipt of notification of bounced mails by him at all times within the stipulated time period under the extant regulations of SEBI/stock exchanges.
41. The stock broker shall continue to send contract notes in the physical mode to such clients who do not opt to receive the contract notes in the electronic form. Wherever the ECNs have not been delivered to the client or has been rejected (bouncing of mails) by the e-mail ID of the client, the stock broker shall send a physical contract note to the client within the stipulated time under the extant regulations of SEBI/stock exchanges and maintain the proof of delivery of such physical contract notes.
42. In addition to the e-mail communication of the ECNs to the client, the stock broker shall simultaneously publish the ECN on his designated web-site, if any, in a secured way and enable relevant access to the clients and for this purpose, shall allot a unique user name and password to the client, with an option to the client to save the contract note electronically and/or take a print out of the same.

LAW AND JURISDICTION

43. In addition to the specific rights set out in this document, the stock broker, sub-broker and the client shall be entitled to exercise any other rights which the stock broker or the client may have under the Rules, Bye-laws and Regulations of the Exchanges in which the client chooses to trade and circulars/notices issued thereunder or Rules and Regulations of SEBI.
44. The provisions of this document shall always be subject to Government notifications, any rules, regulations, guidelines and circulars/notices issued by SEBI and Rules, Regulations and Bye laws of the relevant stock exchanges, where the trade is executed, that may be in force from time to time.
45. The stock broker and the client shall abide by any award passed by the Arbitrator(s) under the Arbitration and Conciliation Act, 1996. However, there is also a provision of appeal within the stock exchanges, if either party is not satisfied with the arbitration award.
46. Words and expressions which are used in this document but which are not defined herein shall, unless the context otherwise requires, have the same meaning as assigned thereto in the Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges/SEBI.
47. All additional voluntary clauses/document added by the stock broker should not be in contravention with rules/regulations/notices/circulars of Exchanges/SEBI. Any changes in such voluntary clauses/document(s) need to be preceded by a notice of 15 days. Any changes in the rights and obligations which are specified by Exchanges/SEBI shall also be brought to the notice of the clients.
48. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant stock Exchanges where the trade is executed, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

Client's Signature: 9 _____

Date: _____

TERMINATION OF RELATIONSHIP

27. This relationship between the stock broker and the client shall be terminated; if the stock broker for any reason ceases to be a member of the stock exchange including cessation of membership by reason of the stock broker's default, death, resignation or expulsion or if the certificate is cancelled by the Board.
28. The stock broker, sub-broker and the client shall be entitled to terminate the relationship between them without giving any reasons to the other party, after giving notice in writing of not less than one month to the other parties. Notwithstanding any such termination, all rights, liabilities and obligations of the parties arising out of or in respect of transactions entered into prior to the termination of this relationship shall continue to subsist and vest in/be binding on the respective parties or his/its respective heirs, executors, administrators, legal representatives or successors, as the case may be.
29. In the event of demise/insolvency of the sub-broker or the cancellation of his/its registration with the Board or/withdrawal of recognition of the sub-broker by the stock exchange and/or termination of the agreement with the sub broker by the stock broker, for any reason whatsoever, the client shall be informed of such termination and the client shall be deemed to be the direct client of the stock broker and all clauses in the 'Rights and Obligations' document(s) governing the stock broker, sub-broker and client shall continue to be in force as it is, unless the client intimates to the stock broker his/its intention to terminate their relationship by giving a notice in writing of not less than one month.

ADDITIONAL RIGHTS AND OBLIGATIONS

30. The stock broker shall ensure due protection to the client regarding client's rights to dividends, rights or bonus shares, etc. in respect of transactions routed through it and it shall not do anything which is likely to harm the interest of the client with whom and for whom they may have had transactions in securities.
31. The stock broker and client shall reconcile and settle their accounts from time to time as per the Rules, Regulations, Bye Laws, Circulars, Notices and Guidelines issued by SEBI and the relevant Exchanges where the trade is executed.
32. The stock broker shall issue a contract note to his constituents for trades executed in such format as may be prescribed by the Exchange from time to time containing records of all transactions including details of order number, trade number, trade time, trade price, trade quantity, details of the derivatives contract, client code, brokerage, all charges levied etc. and with all other relevant details as required therein to be filled in and issued in such manner and within such time as prescribed by the Exchange. The stock broker shall send contract notes to the investors within one working day of the execution of the trades in hard copy and/or in electronic form using digital signature.
33. The stock broker shall make pay out of funds or delivery of securities, as the case may be, to the Client within one working day of receipt of the payout from the relevant Exchange where the trade is executed unless otherwise specified by the client and subject to such terms and conditions as may be prescribed by the relevant Exchange from time to time where the trade is executed.
34. The stock broker shall send a complete 'Statement of Accounts' for both funds and securities in respect of each of its clients in such periodicity and format within such time, as may be prescribed by the relevant Exchange, from time to time, where the trade is executed. The Statement shall also state that the client shall report errors, if any, in the Statement within such time as may be prescribed by the relevant Exchange from time to time where the trade was executed, from the receipt thereof to the Stock broker.
35. The stock broker shall send daily margin statements to the clients. Daily Margin statement should include, inter-alia, details of collateral deposited, collateral utilized and collateral status (available balance/due from client) with break up in terms of cash, Fixed Deposit Receipts (FDRs), Bank Guarantee and securities.
36. The Client shall ensure that it has the required legal capacity to, and is authorized to, enter into the relationship with stock broker and is capable of performing his obligations and undertakings hereunder. All actions required to be taken to ensure compliance of all the transactions, which the Client may enter into shall be completed by the Client prior to such transaction being entered into.

ELECTRONIC CONTRACT NOTES (ECN)

37. In case, client opts to receive the contract note in electronic form, he shall provide an appropriate e-mail id to the stock broker. The client shall communicate to the stock broker any change in the email-id through a physical letter. If the client has opted for internet trading, the request for change of email id may be made

14. The stock broker shall inform the client and keep him apprised about trading/settlement cycles, delivery/payment schedules, any changes therein from time to time, and it shall be the responsibility in turn of the client to comply with such schedules/procedures of the relevant stock exchange where the trade is executed.
15. The stock broker shall ensure that the money/securities deposited by the client shall be kept in a separate account, distinct from his/its own account or account of any other client and shall not be used by the stock broker for himself/itself or for any other client or for any purpose other than the purposes mentioned in Rules, Regulations, circulars, notices, guidelines of SEBI and/or Rules, Regulations, Bye-laws, circulars and notices of Exchange.
16. Where the Exchange(s) cancels trade(s) suo moto all such trades including the trade/s done on behalf of the client shall ipso facto stand cancelled, stock broker shall be entitled to cancel the respective contract(s) with client(s).
17. The transactions executed on the Exchange are subject to Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges where the trade is executed and all parties to such trade shall have submitted to the jurisdiction of such court as may be specified by the Byelaws and Regulations of the Exchanges where the trade is executed for the purpose of giving effect to the provisions of the Rules, Byelaws and Regulations of the Exchanges and the circulars/notices issued thereunder.

BROKERAGE

18. The Client shall pay to the stock broker brokerage and statutory levies as are prevailing from time to time and as they apply to the Client's account, transactions and to the services that stock broker renders to the Client. The stock broker shall not charge brokerage more than the maximum brokerage permissible as per the rules, regulations and bye-laws of the relevant stock exchanges and/or rules and regulations of SEBI.

LIQUIDATION AND CLOSE OUT OF POSITION

19. Without prejudice to the stock broker's other rights (including the right to refer a matter to arbitration), the client understands that the stock broker shall be entitled to liquidate/close out all or any of the client's positions for non-payment of margins or other amounts, outstanding debts, etc. and adjust the proceeds of such liquidation/close out, if any, against the client's liabilities/obligations. Any and all losses and financial charges on account of such liquidation/closing-out shall be charged to and borne by the client.
20. In the event of death or insolvency of the client or his/its otherwise becoming incapable of receiving and paying for or delivering or transferring securities which the client has ordered to be bought or sold, stock broker may close out the transaction of the client and claim losses, if any, against the estate of the client. The client or his nominees, successors, heirs and assignee shall be entitled to any surplus which may result therefrom. The client shall note that transfer of funds/securities in favor of a Nominee shall be valid discharge by the stock broker against the legal heir.
21. The stock broker shall bring to the notice of the relevant Exchange the information about default in payment/delivery and related aspects by a client. In case where defaulting client is a corporate entity/partnership/proprietary firm or any other artificial legal entity, then the name(s) of Director(s)/Promoter(s)/Partner(s)/Proprietor as the case may be, shall also be communicated by the stock broker to the relevant Exchange(s).

DISPUTE RESOLUTION

22. The stock broker shall provide the client with the relevant contact details of the concerned Exchanges and SEBI.
23. The stock broker shall co-operate in redressing grievances of the client in respect of all transactions routed through it and in removing objections for bad delivery of shares, rectification of bad delivery, etc.
24. The client and the stock broker shall refer any claims and/or disputes with respect to deposits, margin money, etc., to arbitration as per the Rules, Byelaws and Regulations of the Exchanges where the trade is executed and circulars/notices issued thereunder as may be in force from time to time.
25. The stock broker shall ensure faster settlement of any arbitration proceedings arising out of the transactions entered into between him vis-à-vis the client and he shall be liable to implement the arbitration awards made in such proceedings.
26. The client/stock-broker understands that the instructions issued by an authorized representative for dispute resolution, if any, of the client/stock-broker shall be binding on the client/stock-broker in accordance with the letter authorizing the said representative to deal on behalf of the said client/stock-broker.

**RIGHTS AND OBLIGATIONS OF STOCK BROKERS, SUB-BROKERS AND CLIENTS
as prescribed by SEBI and Stock Exchanges**

1. The client shall invest/trade in those securities/contracts/other instruments admitted to dealings on the Exchanges as defined in the Rules, Byelaws and Regulations of Exchanges/ Securities and Exchange Board of India (SEBI) and circulars/notices issued there under from time to time.
2. The stock broker, sub-broker and the client shall be bound by all the Rules, Byelaws and Regulations of the Exchange and circulars/notices issued there under and Rules and Regulations of SEBI and relevant notifications of Government authorities as may be in force from time to time.
3. The client shall satisfy itself of the capacity of the stock broker to deal in securities and/or deal in derivatives contracts and wishes to execute its orders through the stock broker and the client shall from time to time continue to satisfy itself of such capability of the stock broker before executing orders through the stock broker.
4. The stock broker shall continuously satisfy itself about the genuineness and financial soundness of the client and investment objectives relevant to the services to be provided.
5. The stock broker shall take steps to make the client aware of the precise nature of the Stock broker's liability for business to be conducted, including any limitations, the liability and the capacity in which the stock broker acts.
6. The sub-broker shall provide necessary assistance and co-operate with the stock broker in all its dealings with the client(s).

CLIENT INFORMATION

7. The client shall furnish all such details in full as are required by the stock broker in "Account Opening Form" with supporting details, made mandatory by stock exchanges/SEBI from time to time.
8. The client shall familiarize himself with all the mandatory provisions in the Account Opening documents. Any additional clauses or documents specified by the stock broker shall be non-mandatory, as per terms & conditions accepted by the client.
9. The client shall immediately notify the stock broker in writing if there is any change in the information in the 'account opening form' as provided at the time of account opening and thereafter; including the information on winding up petition/insolvency petition or any litigation which may have material bearing on his capacity. The client shall provide/update the financial information to the stock broker on a periodic basis.
10. The stock broker and sub-broker shall maintain all the details of the client as mentioned in the account opening form or any other information pertaining to the client, confidentially and that they shall not disclose the same to any person/authority except as required under any law/regulatory requirements. Provided however that the stock broker may so disclose information about his client to any person or authority with the express permission of the client.

MARGINS

11. The client shall pay applicable initial margins, withholding margins, special margins or such other margins as are considered necessary by the stock broker or the Exchange or as may be directed by SEBI from time to time as applicable to the segment(s) in which the client trades. The stock broker is permitted in its sole and absolute discretion to collect additional margins (even though not required by the Exchange, Clearing House/Clearing Corporation or SEBI) and the client shall be obliged to pay such margins within the stipulated time.
12. The client understands that payment of margins by the client does not necessarily imply complete satisfaction of all dues. In spite of consistently having paid margins, the client may, on the settlement of its trade, be obliged to pay (or entitled to receive) such further sums as the contract may dictate/require.

TRANSACTIONS AND SETTLEMENTS

13. The client shall give any order for buy or sell of a security/derivatives contract in writing or in such form or manner, as may be mutually agreed between the client and the stock broker. The stock broker shall ensure to place orders and execute the trades of the client, only in the Unique Client Code assigned to that client.

INSTRUCTIONS/ CHECK LIST

1. Additional documents in case of trading in derivatives segments - illustrative list:

Copy of ITR Acknowledgement	Copy of Annual Accounts
In case of salary income - Salary Slip, Copy of Form 16	Net worth certificate
Copy of demat account holding statement.	Bank account statement for last 6 months
Any other relevant documents substantiating ownership of assets.	Self declaration with relevant supporting documents.

*In respect of other clients, documents as per risk management policy of the stock broker need to be provided by the client from time to time.

2. Self-certified copy of cancelled cheque leaf/ pass book/bank statement specifying name of the constituent, MICR Code or/and IFSC Code of the bank should be submitted. (Not more than 4 months old)
3. Demat master or recent holding statement issued by DP bearing name of the client.
4. For individuals:
 - a. Stock broker has an option of doing 'in-person' verification through web camera at the branch office of the stock broker/sub-broker's office.
 - b. In case of non-resident clients, employees at the stock broker's local office, overseas can do in-person' verification. Further, considering the infeasibility of carrying out 'in-person' verification of the non-resident clients by the stock broker's staff, attestation of KYC documents by Notary Public, Court, Magistrate, Judge, Local Banker, Indian Embassy / Consulate General in the country where the client resides may be permitted.
5. For non-individuals:
 - a. Form need to be initialized by all the authorized signatories.
 - b. Copy of Board Resolution or declaration (on the letterhead) naming the persons authorized to deal in securities on behalf of company/firm/others and their specimen signatures.

Signature of the introducer: _____

H. NOMINATION DETAILS (for individuals only)

I/We wish to nominate

I/We do not wish to nominate

Name of the Nominee: _____ Relationship with the Nominee: _____

PAN of Nominee: _____ Date of Birth of Nominee: _____

Address and phone no. of the Nominee: _____

If Nominee is a minor, details of guardian:

Name of guardian: _____

Address and phone no. of Guardian: _____

Signature of guardian: _____

WITNESSES (Only applicable in case the account holder has made nomination)

Name _____ Name _____

Signature _____ Signature _____

Address _____ Address _____

DECLARATION

1. I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.
2. I/We confirm having read/been explained and understood the contents of the document on policy and procedures of the stock broker and the tariff sheet.
3. I/We further confirm having read and understood the contents of the 'Rights and Obligations' document(s) and 'Risk Disclosure Document'. I/We do hereby agree to be bound by such provisions as outlined in these documents. I/We have also been informed that the standard set of documents has been displayed for information on stock broker's designated website, if any.

Place _____ (8) _____

Date _____ Signature of Client/ (all) Authorized Signatory (ies)

FOR OFFICE USE ONLY

UCC Code allotted to the Client: _____

	Documents verified with Originals	Client Interviewed By	In-Person Verification done by
Name of the Employee			
Employee Code			
Designation of the employee			
Date			
Signature			

I/ We undertake that we have made the client aware of 'Policy and Procedures', tariff sheet and all the non-mandatory documents. I/We have also made the client aware of 'Rights and Obligations' document (s), RDD and Guidance Note. I/We have given/sent him a copy of all the KYC documents. I/We undertake that any change in the 'Policy and Procedures', tariff sheet and all the non-mandatory documents would be duly intimated to the clients. I/We also undertake that any change in the 'Rights and Obligations' and RDD would be made available on my/our website, if any, for the information of the clients.

Signature of the Authorised Signatory

Date _____

Seal/Stamp of the stock broker

TRADING ACCOUNT RELATED DETAILS

A. BANK ACCOUNT(S) DETAILS

Bank Name:

Branch Address:

Bank A/c. No.: A/c. Type: Saving/Current/Others-In case of NRI/NRE/NRO

MICR Number: IFSC Code:

B. DEPOSITORY ACCOUNT(S) DETAILS

Depository Participant Name:

Depository Name (NSDL/CDSL):

Beneficiary name:

DP ID: Beneficiary ID (BO ID)

C. TRADING PREFERENCES

*Please sign in the relevant boxes where you wish to trade. The segment not chosen should be struck off by the client.

Exchanges	Segments	
BSE	Cash	<input type="checkbox"/> 2
	F & O	<input type="checkbox"/> 3
NSE	Cash	<input type="checkbox"/> 4
	F & O	<input type="checkbox"/> 5
CURRENCY	NSE	<input type="checkbox"/> 6
	MCX-SX	<input type="checkbox"/> 7

If, in future, the client wants to trade on any new segment/new exchange, separate authorization/letter should be taken from the client by the stock broker.

D. PAST ACTIONS

- Details of any action/proceedings initiated/pending/ taken by SEBI/ Stock exchange/any other authority against the applicant/constituent or its Partners/promoters/whole time directors/authorized persons in charge of dealing in securities during the last 3 years: _____

E. DEALINGS THROUGH SUB-BROKERS AND OTHER STOCK BROKERS

- If client is dealing through the sub-broker, provide the following details:
Sub-broker's Name: _____ SEBI Registration number: _____
Registered office address: _____
Ph: _____ Fax: _____ Website: _____
- Whether dealing with any other stock broker/sub-broker (in case dealing with multiple stock brokers/sub-brokers, provide details of all)
Name of stock broker: _____
Name of sub broker, if any: _____
Client Code: _____ Exchange: _____
Details of disputes/dues pending from/to such stock broker/sub- broker: _____

F. ADDITIONAL DETAILS

- Whether you wish to receive physical contract note or Electronic Contract Note (ECN) (please specify): _____
Specify your Email id, if applicable: _____
- Whether you wish to avail of the facility of internet trading/ wireless technology (please specify): _____
- Number of years of Investment/Trading Experience: _____
- In case of non-individuals, name, designation, PAN, UID, signature, residential address and photographs of persons authorized to deal in securities on behalf of company/firm/others: _____
- Any other information: _____

G. INTRODUCER DETAILS (optional)

Name of the Introducer: _____
(Surname) (Name) (Middle Name)

Status of the Introducer: Sub-broker/Remisier/Authorized Person/Existing Client/Others, please specify _____
Address and phone no. of the Introducer: _____

Name of stock broker/ trading member/clearing member	INDIA ADVANTAGE SECURITIES LIMITED		
SEBI Registration No. and date	For NSE Cash	INB 231228033	Dated: 06-02-2006
	For NSE F&O	INF 231228033	Dated: 06-02-2006
	For Currency NSE	INB 231228033	Dated: 06-02-2006
	For Currency MCX-SX	INE 261228033	Dated: 30-09-2008
	For BSE Cash	INB 011228039	Dated: 16-06-2005
	For BSE F&O	INF 011228039	Dated: 04-03-2011
	NSE CM No.: 12280 • BSE Clearing No.: 3036 • MCX-SX - INE 33300		
Regd. office address:	19, Corner Point, Daman Dabhel Road, Nani Daman - 396210.		
Correspondence office address:	Om Plaza, Vasanji Lalji Road, Opp. Railway Station, Kandivalli (West), Mumbai - 400 067, India Tel.: +91-22-3301 8400, +91-22-6616 8800 • Fax: +91-22-28092800 Website: www.indiaadvantage.co.in		
Compliance officer name: phone no. & email id:	ASHOK DESAI 022-3301 8499 / 400 • ashok@indiaadvantage.co.in contact@indiaadvantage.co.in		
CEO name: phone no. & email id:	PRAVIN MEHTA 022-3301 8488 • pravin@indiaadvantage.co.in		
For any grievance/dispute please contact INDIA ADVANTAGE SECURITIES LIMITED at the above address or email id: contact@indiaadvantage.co.in and Phone no. +91-22-3301 8400. In case not satisfied with the response, please contact the concerned exchange(s) at on BSE Tel.: 022 2272 8097 • E-mail id: is@bseindia.com, on NSE Tel.: 022 2659 8190 • E-mail id: ignse@nse.co.in, on USE Tel.: 022 4244 4904/4244 4932 • E-mail id: investorcomplaints@useindia.com & on MCX-SX Tel.: 022 6731 8933/9000 • E-mail id: investorcomplaints@mcx-sx.com			

DISCLOSURE IN TERMS OF SEBI CIRCULAR NO.: SEBI/MRD/SE/CIR-42/2003 DATED NOVEMBER 19, 2003


INDIA ADVANTAGE SECURITIES LIMITED caters to Institutional, Corporate, High net-worth and other retail clients through membership of various exchanges.

INDIA ADVANTAGE SECURITIES LIMITED besides doing client based business also does its own investment and/or trading.

For INDIA ADVANTAGE SECURITIES LIMITED "Proprietary Trading Disclosure noted"

Director/Authorised Signatory _____ Client Name : _____

Client Code : _____

Client's Signature : 1 

INDEX OF DOCUMENTS

S.N.	Name of the Document	Brief Significance of the Document	Pg. No
MANDATORY DOCUMENTS AS PRESCRIBED BY SEBI & EXCHANGES			
1.	Account Opening Form	A. KYC form - Document captures the basic information about the constituent and an instruction/check list. B. Document captures the additional information about the constituent relevant to trading account and an instruction/check list.	As per Annexure 3-6
2.	Rights and Obligations	Document stating the Rights & Obligations of stock broker/trading member, sub-broker and client for trading on exchanges (including additional rights & obligations in case of internet/wireless technology based trading).	7-11
3.	Risk Disclosure Document (RDD)	Document detailing risks associated with dealing in the securities market.	12-15
4.	Guidance Note	Document detailing do's and don'ts for trading on exchange, for the education of the investors.	16-17
5.	Policies and Procedures	Document describing significant policies and procedures of the stock broker.	18-20
6.	Tariff sheet	Document detailing the rate/amount of brokerage and other charges levied on the client for trading on the stock exchange(s).	27
VOLUNTARY DOCUMENTS AS PROVIDED BY THE STOCK BROKER			
7.	Running Account Authorisation	It is request from client to maintain running account for securities and fund in order to meet the obligation of exchange.	21
8.	Authorisation For Electronic Contract Notes	Declaration/undertaking given by the client to abide with the various requirements to avail broking services.	22
9.	Standing Instruction	Authorisation by client abide with various requirement to avail broking services.	23
10.	Verbal Order Acceptance Authorisation	Authorisation by client abide with various requirement to avail broking services.	23
11.	Voluntary Document Standing Instruction Letter From Client	Authorisation by client abide with various requirement to avail broking services.	24-26

INSTRUCTIONS FOR FILLING UP AND COMPLETING THE ACCOUNT OPENING DOCUMENTS

Note: All fields are mandatory. Incomplete fields will not be accepted.

1. Please ensure that the form is properly filled up, attached with copies of the require documents and complete in all respects.
2. Pin code is compulsory in the address.
3. EACH CLIENT should use a separate registration form. If Members of a family wish to open accounts, each MEMBER should fill up a separate form, Accounts cannot be opened in joint names.
4. Please produce original documents for verification at the time of submission of the form.

List of Documents to be submitted:

A. INDIVIDUALS

1. A passport size photograph.
2. Proof of the Demat Account and Bank
3. Photocopy of PAN card or declaration as per enclosed format if not in possession of PAN card, with photocopies of relevant documents indicated therein.
4. NRI CLIENTS should furnish a copy of the NRE/NRO A/c with relevant Demat details for dealing.
5. Photocopies of any combination of documents to establish proof of personal identity, signature and address.
To guide you on the documents which meet these requirements you can take the help of the exhibit below.

B. SOLE PROPRIETORSHIP

1. Same as for individuals, and
2. A declaration on the letterhead of the firm as per format enclosed.

Exhibit showing valid documents for proof of personal identity, address and signature.

Document (Ensure Clear Copies)	Establishes Personal identity?	Establishes Address ?
PAN card (front and back) (Mandatory)	Yes	No
Any one of the following		
Driving Licence (name, address and photo pages)	Yes	Yes
Passport (copy of name, address and photo pages)	Yes	Yes
Voter's identity card (front and back)	Yes	Yes
For proof of address (Any one of the following)		
Ration card	No	Yes
Bank passbook	No	Yes
Rent Agreement	No	Yes
Flat maintenance bill	No	Yes
Telephone bill	No	Yes
Electricity bill	No	Yes
Insurance policy	No	Yes
Bank letter (as per format enclosed)	No	Yes